The Kalida Board of Education met in regular session on the 10th day of May 2023 at 7:00 p.m. in the administrative building boardroom.

The meeting was called to order by president Emily Peck and on roll call the following members were: Mr. Helmke, present; Mr. Niemeyer, present; Mr. Schmenk, present; Mr. von der Embse, present; Ms. Peck, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the Board President.

APPROVAL OF MINUTES 2023-060

Mr. Helmke motioned to approve the minutes of the April 12, 2023 regular board meeting, as presented by the Treasurer. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

APPROVAL OF BILLS 2023-061

Mr. Schmenk motioned to approve the bills paid during the month of April 2023 as presented by the Treasurer. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Public Participation: Tracy Strauer was present to talk about the bullying that is occurring with her elementary child. She asked what disciplinary policy there is for students that are caught treating others unfairly and if each situation is followed up on after the incident. Superintendent Mr. Lammers responded that there is a policy against bullying and each incident is treated on a case by case basis. Elementary Principal Mrs. Stechschulte, said that this current school year the elementary implemented the "Fix-it-Ticket" system, to help re-enforce good behavior, and a letter was sent home mid-fall explaining the system. High School Principal, Mr. Brinkman, said the school does always try to do the right thing and has implemented a new tracking system at the high school to help log each incident. Mr. Lammers closed by saying the school will be working on implementing a comprehensive plan for anti-bullying for the start of next school year, in August. All the board members thanked Mrs. Strauer for attending the meeting and voicing her concerns.

Old Business: There was no Old Business.

EXECUTIVE SESSION 2023-062

Mr. Schmenk motioned and Mr. von der Embse seconded the motion to go into executive session at 7:30 p.m. to review an employee's contract. The roll being called upon for its adoption resulted as follows: Mr. Helmke, yes; Mr. Niemeyer, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Ms. Peck, yes. Vote unanimous. Motion carried.

7:43 p.m. Let it be noted that no action was taken in executive session.

CONSENT AGENDA ITEMS 2023-063

Mr. Schmenk motioned to approve the following consent agenda items:

PUTNAM COUNTY SUBSTITUTE TEACHER LISTING – Approved the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

DOCK DAYS – KRISTEN STECHSCHULTE – Approved .28 dock day for April 13, 2023 (salary and benefits) for Kristen Stechschulte.

DOCK DAYS – SUE WEHRI – Approved 2 dock days for .5 dock day on April 26, 2023, 1 dock day for May 1, 2023, and .5 dock day on May 11, 2023 (salary and benefits) for Sue Wehri.

DOCK DAYS – DARLENE IMM – Approved .5 dock day for May 3, 2023 (salary and benefits) for Darlene Imm.

2023 SUMMER JANITORIAL SUTDENT WORKERS – Approved the following student summer janitorial workers:

Cole Goubeaux Andrea Burgei Hannah Basinger Owen Siebeneck Grady Kuhlman Annelise Price

Faith Feldman

Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 EXTRA CURRICULAR CODE OF CONDUCT 2023-064

Mr. Helmke motioned to approve the 2023-24 Kalida Jr./Sr. High school Extra Curricular Code of Conduct as presented in Schoology by the Principal. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 TEACHING CONTRACT – LAUREN LANGHALS 2023-065

Mr. Schmenk motion approve One (1) Year limited school employee contract to Lauren Langhals as an elementary teacher. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

TECHNOLOGY ASSISTANCE – MICHELE NIESE 2023-066

Mr. Niemeyer motioned to approve Michele Niese to assist with technology product support preparation during the summer of 2023, as needed, at a rate of \$19.50/hr. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 SUPPLEMENTAL ACTIVITY/PUPIL CONTRACTS

2023-067

Mr. von der Embse motioned to issue the following 2023-24 supplemental/pupil activity contracts:

JH Cheerleading Advisor	Jill Smith	3	\$1,323
Yearbook Advisor	Kaylan Unverferth	1	1,433
Junior Class Advisor	Mitch Gable	1	1,023
Elementary Safety Patrol Coordinator	Kristen Stechschulte	8	1,559
Service Organization Advisor	Stacy Knueve	9	1,606
Elementary Choir Director	Gracyn Schwieterman	1	1,023
Show Choir Director	Gracyn Schwieterman	1	2,456
Musical Director	Gracyn Schwieterman	2	3,826
HS Cross Country Coach	Scott Miller	22	6,298
JH Cross Country Coach	Shawn Schimmoeller	2	2,338
JH Girls Basketball Coach	Paige Sarka	5	3,070

Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-23 ADMINISTRATIVE SALARIES 2023-068

Mr. Helmke motioned to approve the following 2023-24 administrative salaries:

					Employee	Paid	Maximum	Maximum	
		Days	Employee		Medicare	Vacation	Sick Leave	Severance	Daily Rate
	2023-23	ln	Retirement	Pickup on	Board	Days	Days	Days	Severance
Administrator	Salary	Contract	Board Paid	Pickup	Paid	Per Year	Accum	Payable	Pay Divisor
Superintendent	\$107,246	250	14.00%	No	1.45%	5 weeks	260	n/a	n/a
High School Principal	\$98,839	212	15.96%	Yes	No	3 days	225	56.25	212
Elementary Principal	\$75,129	210	15.96%	Yes	No	3 days	225	56.25	210
Treasurer	\$77,534	260	10.00%	No	No	4 weeks	260	56.25	220
Assistant Treasurer	\$42,845	260	2.00%	No	No	2 weeks	260	56.25	220
Technology Director	\$72,418	245	11.00%	Yes	No	3 weeks	260	56.25	220
Cafeteria Manager	\$27,840	190	11.00%	Yes	No	3 days	225	56.25	190

Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 CLASSIFIED EMPLOYEE'S SALARY SCHEDULE

2023-069

Mr. Schmenk motioned to approve the following classified salary schedule for 2023-24. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried. (see next page)

Classified Personnel's Salary Schedule 2023-2024											
	C	ass I	Class	I Class I	Class	I Class I	Class II	Class I	II Class III	Class IV	Class V
		vel V	Level IV	Level III	Level II	Level I	Level II	Level	l Oldoo III	Oluss IV	Ciass v
	HS Tech Asst	Madia	Maintenance PP-BS	El Tech AsstMedia Maintenance PP-AS	Maintenance	Secretary Maintenance PP-Cert	Lead Cook Custodian	Janito	r Cafe Worker	Libr. Aide SH Monitor	Teacher Aide
SALARY 0		400 1.92	2.0500 21.83	1.9000 20.24	1.7500 18.64	1.6000 17.04	1.4250 15.18	1.3438 14.31	1.2625 13.45	1.0950 11.66	1.0000 10.65
INDEX SALARY 1		650 5.19	2.0750 22.10 0.90625	1.9250 20.50	1.7750 18.90	1.6250 17.31	1.4500 15.44	1.3688 14.58	1.2875 13.71	1.1200 11.93	1.0250 10.92
INDEX SALARY 2		900	2.1000 22.37	1.9500 20.77	1.8000 19.17	1.6500 17.57	1.4750 15.71	1.3938 14.84	1.3125 13.98	1.1450 12.19	1.0500 11.18
INDEX SALARY 3		150 5.72	2.1250 22.63	1.9750 21.03	1.8250 19.44	1.6750 17.84	1.5000 15.98	1.4188 15.11	1.3375 14.24	0.4375 1.1700 12.46	1.0750 11.45
INDEX SALARY 4		400 5.99	2.1500 22.90	2.0000 21.30	1.8500 19.70	1.7000 18.11	1.5250 16.24	1.4438 15.38	1.3625 14.51	1.1950 12.73	1.1000 11.72
INDEX SALARY 5		650 5.25	2.1750 23.16	2.0250 21.57	1.8750 19.97	1.7250 18.37	1.5500 16.51	1.4688 15.64	1.3875 14.78	1.2200 12.99	1.1250 11.98
INDEX SALARY 6		900	2.2000 23.43	2.0500 21.83	1.9000 20.24	1.7500 18.64	1.5750 16.77	1.4938 15.91	1.4125 15.04	1.2450 13.26	1.1500 12.25
INDEX SALARY 7		150 6.79	2.2250 23.70	2.0750 22.10	1.9250 20.50	1.7750 18.90	1.6000 17.04	1.5188 16.17	_	1.2700 13.53	1.1750 12.51
INDEX SALARY 8	2.5	400 7.05	2.2500 23.96	2.1000 22.37	1.9500 20.77	1.8000 19.17	1.6250 17.31	1.5438 16.44	1.4625 15.58	1.2950 13.79	1.2000 12.78
INDEX SALARY 9	2.5	650 7.32	2.2750 24.23	2.1250 22.63	1.9750 21.03	1.8250	1.6500 17.57	1.5688 16.71	1.4875 15.84	1.3200 14.06	1.2250 13.05
INDEX SALARY 10	2.5	900	2.3000 24.50	2.1500 22.90	2.0000 21.30	1.8500 19.70	1.6750 17.84	0.25 1.5938 16.97		0.4375 1.3450 14.32	1.2500 13.31
INDEX SALARY 11	2.6	150 7.85	2.3250 24.76	2.1750 23.16	2.0250 21.57	1.8750 19.97	1.7000 18.11	1.6188 17.24		1.3700 14.59	1.2750 13.58
INDEX SALARY 12		400 3.12	2.3500 25.03	2.2000 23.43	2.0500 21.83	0.5 1.9000 20.24	1.7250 18.37	1.6438 17.51	1.5625 16.64	1.3950 14.86	1.3000 13.85
INDEX SALARY 13	2.6	650 3.38	2.3750 25.29	2.2250 23.70	2.0750 22.10	1.9250 20.50	1.7500 18.64	1.6688	1.5875	0.3125 1.4200 15.12	1.3250 14.11
INDEX	2.6	650	2.3750	2.2250	2.0750	1.9250	1.7500	1.6688	1.5875	1.4200	1.3250
SALARY 14	2.6	650	25.29	23.70	22.10	1.9250	1.7500	17.77	16.91	1.4200	14.11 0.625 1.3250
SALARY 15	2.6	900	25.29	23.70	22.10 1 2.1000	1.9500	18.64 1 1.7750	17.77		1.4450	1.3500
INDEX SALARY 17	2.6	900	25.56	23.96	2.1000	1.9500	1.7750	1.6938	1.6125	15.39 1.125 1.4450	1.3500
INDEX	2.6	900	25.56	23.96	22.37	1.9500	18.90	18.04		15.39	1.3500
SALARY 18	2.6	900	25.56	23.96	22.37	1.9500	18.90	1.6938	1.6125	15.39	1.3500
SALARY 19		150	25.56	23.96	22.37	1.9750	1.8000	18.04		15.39	14.38
SALARY 20		150	25.83 2.4250	24.23	22.63	21.03 1.9750	19.17	18.31	17.44	15.66	14.64
SALARY 21		150	25.83 2.4250	24.23	22.63	21.03 1.9750	19.17	18.31	17.44	15.66 0.8125 1.4700	14.64
SALARY 22	2 28	3.92 150	25.83 2.4250	24.23	22.63	21.03 1.9750	19.17	18.31	17.44	15.66 1.4700	14.64
SALARY 23	3 28	3.92	25.83	24.23	22.63	21.03	19.17	18.31	17.44	15.66	14.64
SALARY 24	4 28	150 3.92	2.4250 25.83	2.2750 24.23	2.1250 22.63	1.9750 21.03	1.8000 19.17	1.7188 18.31	17.44	1.4700 15.66	1.3750 14.64
SALARY 25		150 3.92	2.4250 25.83	2.2750 24.23	2.1250 22.63	1.9750 21.03	1.8000 19.17	1.7188 18.31	1.6375 17.44	1.4700 15.66	1.3750 14.64
SALARY 26		525 9.31	2.4625 26.23	2.3125 24.63	2.1625 23.03	2.0125 21.43	1.8375 19.57	1.7563 18.70		1.5075 16.06	1.4125 15.04
INDEX SALARY 27		525 9.31	2.4625 26.23	2.3125 24.63	2.1625 23.03	2.0125 21.43	1.8375 19.57	1.7563 18.70		1.5075 16.06	1.4125 15.04
INDEX SALARY 28		525 9.31	2.4625 26.23	2.3125 24.63	2.1625 23.03	2.0125 21.43	1.8375 19.57	1.7563 18.70		1.5075 16.06	1.4125 15.04
INDEX SALARY 29		525 9.31	2.4625 26.23	2.3125 24.63	2.1625 23.03	2.0125 21.43	1.8375 19.57	1.7563 18.70	1.6750 17.84	1.5075 16.06	1.4125 15.04
INDEX SALARY 30		525 9.31	2.4625 26.23	2.3125 24.63	2.1625 23.03	2.0125 21.43	1.8375 19.57	1.7563 18.70	1.6750 17.84	0.625 1.5075 16.06	1.4125 15.04
INDEX SALARY 31		775 9.58	2.4875 26.49	2.3375 24.89	2.1875 23.30	2.0375 21.70	1.8625 19.84	1.7813 18.97		1.5325 16.32	1.4375 15.31
INDEX SALARY 32		775 9.58	2.4875 26.49	2.3375 24.89	2.1875 23.30	2.0375 21.70	1.8625 19.84	1.7813 18.97		1.5325 16.32	1.4375 15.31
INDEX SALARY 33		775 9.58	2.4875 26.49	2.3375 24.89	2.1875 23.30	2.0375 21.70	1.8625 19.84	1.7813 18.97	1.7000 18.11	1.5325 16.32	1.4375 15.31
INDEX SALARY 34	2.7	775 9.58	2.4875 26.49	2.3375 24.89	2.1875 23.30	2.0375 21.70	1.8625 19.84	1.7813 18.97		1.5325 16.32	1.4375 15.31
INDEX	2.7	775	2.4875	2.3375	2.1875	2.0375	1.8625	1.7813	1.7000	1.5325	1.4375
SALARY 35		9.58	26.49	24.89	23.30	21.70	19.84	18.97		16.32	15.31

2023-24 ELEMENTARY COUNSELING SERVICES - PAULETTE SCHNIPKE

2023-070

Mr. Helmke motioned to approve Paulette Schnipke as Elementary (K-6) Counseling Services on an as needed basis, at the tutorial rate for the 2023-24 school year. Mr. von der Embse seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-26 BUS DRIVER'S SALARY SCHEDULE

2023-071

Mr. von der Embse motioned to approve the following 2023-26 Bus Driver's Salary Schedule and Benefits package. Mr. Helmke seconded the motion and the roll being called upon for its adoption: Mr. Helmke, yes; Mr. Niemeyer, yes; Mr. Schmenk, abstain; Mr. von der Embse, yes; Ms. Peck, yes. Motion carried.

Bus Driver's Salary Schedule 2023-2026

Years Experience Starting Rate 1 to 4 years 4+ to 9 years 9+ to 14 years 14+ to 20 years 20+ years	2023-24	2024-25	2025-26
	\$27.00	\$28.00	\$29.00
	\$27.00	\$28.00	\$29.00
	\$29.00	\$30.00	\$31.00
	\$31.00	\$32.00	\$33.00
	\$33.00	\$34.00	\$35.00
	\$34.00	\$35.00	\$36.00
Route Sub	\$27.00	\$28.00	\$29.00
Training Pay	\$27.00	\$28.00	\$29.00
Extra Curricular	\$16.00	\$16.60	\$17.20
Delay Pay	\$16.00	\$16.60	\$17.20

Salary Schedule Placement

Placement on the schedule is based on years granted under SERS contributing service credit. On year of credit is granted upon completion of 120 or more days of paid school employment pertaining to driving bus for Kalida since August 2005. Any portion of a day constitutes one full day.

Delay Pay

Delay pay is granted when there is a delay to the start of school and then goes into session. Drivers will receive delay pay at the extra-curricular rate, as if they were at an event during sit time. If there is a two hour delay and then cancels, the drivers do not receive the delay pay but instead receive a contracted day of pay, up to five days. Drivers who fulfill other positions in the school buildings during the day, receive the higher of their positional wages, per their contracts. This would apply to substitute drivers scheduled to drive.

Training Pay

Bus driver will receive 4 hours paid per year for training and 2 hours for route prep. Additional hours can be paid, with approval from the superintendent.

Insurance

Bus drivers will have access to the KEA negotiated rate of health insurance. HAS Board contributions will be \$2,750 family/\$1,600 single through July 31, 2026.

Minimum Hours for Full Time

Contracted as needed, 3+ hours work day constitutes full time. Grandfathered in if less than 3 hours in a given year due to route changes.

Dock Days

Drivers are allowed dock days if substitute drivers are available. Drivers who work other jobs in the buildings will be allowed dock days for that portion of their contract, if we can find subs.

Referrals

The board will award route drivers \$200 at end of a school year if they refer a new driver to Kalida Local Schools, and if the referral drives a minimum of 10 times for us in school year (August 1-July 31).

2023-24 PHYSICAL THERPAY SERVICES 2023-072

Mr. Niemeyer motioned to approve a contract with PT Services Rehabilitation, Inc. to provide physical therapy for student as directed by their IEP, for the 2023-24 school year. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Legislative Report:

· No items to report

Vantage Career Center Report:

· No items to report

Discussions during the Superintendent's report (in Schoology):

- Jeremy Verhoff has asked to add a stone drive next to his current drive, which will be on school
 property. Mr. Lammers will reach out to Mr. Verhoff for additional information before the board makes a
 decision.
- Smith-Boughan was here to schedule installs of new controls at the Elementary building.
- The new track will be lined this week. Phase two of the project is to finish the excavation around the track. Phase three will be to plant grass.

ACCEPT DONATIONS 2023-073

Mr. Niemeyer motioned to accept donations received in the month of April 2023 totaling \$2,164.50. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FIVE YEAR FORECAST 2023-074

Mr. von der Embse motioned to the updated five-year forecast and notes as presented in Schoology by the Treasurer for submission to the Ohio Department of Education. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Discussions during the Treasurer's report (in Schoology):

- The monthly cash reconciliation report, monthly summary of fund balances report, and the 3-year history of general fund receipt and expenditure report was presented in Schoology for review.
- An update history of the school district income tax receipts is in Schoology for review.

Discussions during the Elementary Principal's report (in Schoology):

- On May 5th, Mr. Gable and his students prepared activities for the elementary students to expose them to many Ag concepts. Thanks to Mrs. Gable & his student for his interactive day for the students.
- May 9th was the annual kindergarten programs, "Arf!". Thanks to Mrs. Schwieterman for putting on this program and the kindergarten teachers for their help.
- May 15th the elementary has planned a Self-Esteem Days for the students. The goal of this day is to bring community members & resources to expose students to different professions, activities, & interest of the students. Some of the session for the day include lesson self-esteem from the Putnam County Library & our elementary school counselor, Kalida Par/Lions Member on volunteering in the community, a local dentist, local architect, yoga instructor, & a Kalida High School Coach. Pathways will come in to discuss social media with the older grades and the 4-H program coordinator will do some activities with STEM & robotics. A big thanks to the elementary teachers for helping coordinate this event that they have been planning in January!
- Field trips are in full swing with the kindergarten classes attended Safety City. The 1st graders went to Litzenberg Park & engaged in an outdoor program. The 2nd graders visited the Neil Armstrong Museum. The 3rd graders will visit the Fr. Wayne Zoo and the 4th graders will visit Imagination Station.
- The UM Picnic with 1st graders takes place next week. We much appreciate this continued partnership with the community year after year.
- Next week the elementary will hold the final PRIDE assembly of the year, where each house will
 engage in some relays outside.
- May 23rd is Meet your Teacher day in the morning, where students get to meet their teacher for the 23-24 school year.
- Thank you to the school board and staff for the flowers for the birth of my daughter. Thank you to Mr.
 Lammers for filling on the daily duties and to Marcia for picking up extra duties, as well with
 announcements, filling subs ahead of time, etc. The addition of nurses full time during this time is
 much appreciated too.

2023-24 ELEMENTARY BOOKBILL FEES 2023-075

Mr. Helmke motioned to approve the 2023-24 Elementary bookbill fees as presented in Schoology. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Discussions during the High School Principal's report (in Schoology):

- All of the required State Testing is done, as well as all of the Advanced Placement tests. Overall the student and teachers did amazing.
- The Kalida High School Prom was Saturday, May 6th and 125 of our juniors and seniors and their guest had a wonderful time. There were no incidents with the random alcohol checks. Mrs. Casey Kahle organized the prom this year, and the theme was "An Enchanted Garden".
- Our spring band and choir programs were held since the last board meeting. It is always great to see
 the progression of proficiency in playing from the 5th grade to the JH and then the HS. We have many
 talented singers and musicians who are getting valuable life lessons provided through our music
 programs. Mr. Brinkman appreciate the time and effort that Mr. Litwiller and Mrs. Schwieterman put
 into these programs.
- The Academic Honors program will be held May 10th in the Auditoria for Grades 9-12.
- Mr. Clement, Mrs. Maag, and Mrs. Smith have been busy with the field day activities. We are running them in smaller groups this year. Our field day will be Monday for HS and the following week for grades 5-8.
- We had K-4 student visit our building last week for elementary Ag Day.
- We are also juggling the exciting spring tournament season in our spring sports. Good luck to the student athletes and coaches.
- Graduation is set for Sunday, May 28th at 2pm. The seniors are taking their final exams next week and our hope is to have 52 graduates.

2023-24 HIGH SCHOOL BOOKBILL FEES 2023-076

Mr. Schmenk motioned to approve the 2023-24 High School bookbill fees as presented in Schoology. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2023-24 HIGH SCHOOL STUDENT/PARENT HANDBOOK 2023-077

Mr. Schmenk motioned to approve the 2023-24 High School Student/Parent Handbook as presented in Schoology. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Staff Participation: Mrs. Deb Kahle asked for teacher involvement in preparing the comprehensive antibullying policy.

Kendal Krouse Mylie Rampe

ADJOURNMENT 2023-078

There being no further business, at 7:59 p.m. Mr. Niemeyer motioned and Mr. Schmenk seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

n Attendance:	
Karl Lammers	
Dean Brinkman	Board President
Kayla Stechschulte	
Michelle Buss	
Cheryl Simon	
Deb Kahle	
Natasha Verhoff	Board Treasurer
Tracy Strauer	
Kyle Strauer	
Wendy Stennett	
Jesse Stennet	
Nicole Pothast	
Faith Feldman	
Lana Grime	
Lauren Bockrath	
Madison Ricker	
Emma Vonder Embse	
Kyla Grime	
Jamie Bowers	
Deacon Unverferth	
Grady Kuhlman	
Lauren Laudick	
Izzy Recker	
Claire Nartker	
Karlie Keitmeyer	